



**STORMWATER MANAGEMENT
POLICY NO: 23-04-005
CULVERT REPLACEMENT POLICY**

**ORIGINAL
DATE: 07/13/05**

STORMWATER COMMITTEE APPROVED: July 18, 2005 Item 23-04 SW
COMMON COUNCIL APPROVED: July 26, 2005

1.0 PURPOSE: The purpose of this policy is to define the guidelines for City replacement of private driveway culverts.

2.0 SCOPE: This policy applies to all driveway culverts within City Right-of-Way. It does not apply to culverts installed on property that is not owned by the City.

3.0 POLICY:

- 3.1 Driveway culverts are the responsibility of the owner of the driveway.
- 3.2 Driveway culverts may be replaced by the City of New Berlin but only as provided under New Berlin Municipal Code 230-3 and as set forth hereunder.
 - 3.2.1 In the case of a City initiated project for the purpose of improving drainage, the City may elect to replace a driveway culvert or culverts at their discretion.
 - 3.2.2 In the case of a culvert not being properly maintained by the owner and causing a drainage problem, the City may replace the culvert for the public welfare under Section 230-3 C (1) City Municipal Code.
- 3.3 In the case of a City culvert replacement, authorized and approved under New Berlin Municipal Code 230-3, the owner of the driveway will be responsible for the cost of materials. The City Stormwater Utility will be responsible for the cost of labor and machine charges.
- 3.4 The costs charged to the driveway owner will be the actual material costs borne by the City. These costs will be documented and kept in the Streets Department.
- 3.5 Billing will be according to Chapter 230-3 C (2), City Municipal Code.
- 3.6 In the case of a City initiated culvert replacement, the Culvert Permit requirement will be waived.