



**New Berlin Recreation Department
SOFTBALL TEAM REGISTRATION FORM**

REGISTRATION DEADLINE IS (Unless Space Is Still Available): SATURDAY, APRIL 4TH, 2026

TEAM NAME _____ Check if returning team ___

PRIOR TEAM NAME (If applicable) _____

CURRENT SPONSOR _____

SPONSOR ADDRESS _____
(STREET) (CITY) (ZIP)

MANAGER'S NAME _____

MANAGER'S ADDRESS _____
(STREET) (CITY) (ZIP)

MANAGER'S PHONE Cell: _____ Work: _____

MANAGER'S E-mail Address (for rainout notification) _____

Please indicate ALL leagues your team is willing to accept. Returning teams will be given preference. New teams will be placed per the acceptance policy. Please number all nights/leagues in order of priority.

<u>NIGHT</u>	<u>LEAGUE</u>	<u>REGISTRATION NO.</u>	<u>PRIORITY</u>
Monday	Men's Open Co-Ed		_____ _____
Tuesday	Men's Open- Gold Men's Open- Silver		_____ _____
Wednesday	Men's Open- Blue Men's Open- Green		_____ _____
Thursday	Men's Over 40 Men's Over 50		_____ _____

(OFFICE USE ONLY – below this line)

Team Fees: (14-Weeks) ALL LEAGUES ----- \$600

** Balls & Umpires Provided by the Recreation Department

Team Fee: \$ _____

DATE _____ BY _____ AMOUNT _____

New Berlin Recreation Department
ADULT SOFTBALL REGISTRATION POLICIES

Purpose

The purpose of the New Berlin Recreation Department's Softball League Program is to provide desirable physical activity and to foster ideals of good sportsmanship through wholesome recreation sports competition and participation.

It is the intent of the Recreation Department to retain teams in the adult sports league program on a fair and equitable basis, and to include new teams in an orderly manner. The policies and regulations governing this program and their administration will be the responsibility of the Recreation Department as approved by the New Berlin Recreation Commission.

Team Registration Policy

Team registration forms, tentative team rosters, player registration forms, and all fees are due by Saturday, April 4th, by 4:00pm. Teams may still be accepted after this date pending space is available.

The following Team Status Policies will govern the registration of all teams:

- Those teams which were registered during the previous season will have first priority to return to their same league.
- If a returning team wishes to transfer to another league, they must indicate their league choice on the team registration form.
- If available openings exist, the returning teams desiring to transfer will be transferred on a first registered and paid/first served basis.
- If available openings still exist, new teams may be added based on the policy listed below in the **"Order of Accepting Teams"** policy.

Managers of returning teams will be considered to have possession of the registration slot, however, in cases when the team sponsor and team manager both desire possession of the team registration slot, the following policy will apply:

1. The sponsor or manager registering the most returning players from the previous year's same team will take possession of the team registration slot. In case both manager and sponsor have an equal amount of returning players, the manager will take possession of the team registration slot.
2. If a manager is new, the new manager will obtain the right to the registration slot instead of the sponsor, provided there are a majority of the previous year's players registering with the new manager. In case of a tie, the new manager will obtain the registration slot.
3. Individual players seeking to leave a current team manager will be considered a new team.

Order of Accepting Sports Teams

Level 1: Returning teams from the previous year, properly registered before the deadline, have priority.

Level 2: New teams will be added on a first registered and paid basis.

Registration, Eligibility, & Liability

Liability

- No accident insurance will be provided for teams and players in this program. Players should have adequate personal health and accident coverage before participating in this league.
- All players will be required to sign a waiver prior to participating in the league. Players that have not signed the waiver will not be eligible to play.

Eligibility

- All players must be at least 18 years of age by the start of the league.

- Players may register on more than one team, as long as they **DO NOT** register for two teams on the **same night** of play. Once the season begins, players are not allowed to transfer to another team.

Registration

- All players will be required to fill out an individual "Player Registration Form" unless they choose to register for their specific team online. They will need to provide their name, address, date of birth, contact information, t-shirt size (for awards), and sign off on the waiver.
- Each team may have **a maximum of twenty** players on its roster at one time.
- **Managers will be responsible for submitting completed Roster Sheets (a minimum of at least 12 team members, Player Registration Forms, Team Registration Forms by April 3rd.**
- **Only 1 roster sheet per team will be accepted. Please do not turn in multiple roster sheets!**
- One additional "roster adjustment period" is scheduled by the department prior to league play from April 13th – April 24th. During the roster adjustment period **only**; if your team drops any players, their player fee may be transferred to a new player.
- Managers must be sure to have sufficient players to complete the season.
- Managers may add players after the "roster adjustment period" by submitting a player registration fee with the appropriate information to be added to the roster at the Recreation Office. Additional registrations will be accepted at the Recreation office Monday through Friday between 8:00am and 4:30pm. A new player added to the roster may begin playing on the day they register. A final deadline of June 19th is established after which time no new players may be added.

League Schedule

League games will be scheduled by the Recreation Department according to available public facilities and league size. League Schedules will be posted online and emailed to team managers. If a team drops out, or is disqualified during the season, all previous games will count in the league standings.

We will tentatively begin games the week of Monday, April 27th and thereafter. Rainouts would be made up by utilizing doubleheaders and/or extending the season as long as there are enough dates. The regular season will conclude by August 3rd. No regular season games will be played after that date. League champions will then be determined by best win/loss record if 14 games have not been played. No refunds of any fees if your team has not played all of its games. Should a game be rained out, managers will receive notification by e-mail of the rain date. The league schedules will also be updated to reflect rainout dates. If for any reason a team does not report for a scheduled game, that team will forfeit the game.

The Season-End Tournament will tentatively be scheduled for the week of Monday, August 17th. The tournament typically runs 3 nights and will be open to all leagues/teams from the regular season, however there will be a cap on the amount of teams able to participate. Tournament spots will be designated as follows: All 1st & 2nd place teams from **ANY** Monday, Tuesday, Wednesday, and Thursday night leagues will automatically receive a bid to participate in the tournament. Additionally, there will be **Wild Card** spots available to teams that did not finish in 1st or 2nd place in their respective leagues. These spots will be determined by a random drawing of teams that have indicated their interest in participating in the tournament when tournament materials are distributed later in the season.

New Berlin Recreation Department
LEAGUE OPTIONS & DESCRIPTIONS

NEW BERLIN RECREATION DEPARTMENT 2025 SOFTBALL SEASON			
<u>Game Day</u>	<u>League Type</u>	<u># of Weeks</u>	<u>Fees</u>
Mondays	Men's Open Co-Ed	14	\$600.00
Tuesdays	Men's Open - Gold Men's Open - Silver	14	\$600.00
Wednesdays	Men's Open - Blue Men's Open - Green	14	\$600.00
Thursdays	Men's 40+ Men's 50+	14	\$600.00

Monday Men's Open (14 weeks): **Class D & Up**
 Recreational league that plays on Monday evenings.

Monday Co-Ed (14 weeks): **Class D & Up**
 Co-Ed recreational league that plays on Monday evenings.

Tuesday Men's Gold (14 weeks): **Class C & Up**
 Recreational league consisting of teams with participants who are experienced softball players that have exceptional offensive and defensive skills. Intended for competitive teams that have Class C level players and above. Following each season, the team with the worst record from this league will be demoted to the Tuesday Men's Silver League, and the top team from the Tuesday Men's Silver League will be promoted to the Tuesday Men's Gold League.

Tuesday Men's Silver (14 weeks): **Class D & Up**
 Recreational league consisting of teams with participants who are experienced softball players that have effective offensive and defensive skills. Strong recreational emphasis with good competition. Following each season, the team with the best record from this league will be promoted to the Tuesday Men's Gold League, and the bottom team from the Tuesday Men's Gold will be demoted to the Tuesday Men's Silver League.

Wednesday Men's Blue (14 weeks): **Class D & Up**
 Recreational league that plays on Wednesday evenings. Following each season, the team with the worst record from this league will be demoted to the Wednesday Men's Green League, and the top team from the Wednesday Men's Green League will be promoted to the Wednesday Men's Blue League.

Wednesday Men's Green (14 weeks): **Class D & Up**
 Recreational league that plays on Wednesday evenings. Following each season the team with the best record from this league will be promoted to the Wednesday Men's Blue League, and the bottom team from the Wednesday Men's Blue League will be demoted to the Wednesday Men's Green League.

Thursday Men's 40+ (14 weeks): **Class D & Up**
 Recreational league consisting of teams with 90% of their players above the age of 40 by the 1st game. No players under the age of 35 will be permitted.

Thursday Men's 45+ (14 weeks): **Class D & Up**
 Recreational league consisting of teams with 90% of their players above the age of 50 by the 1st game. No players under the age of 45 will be permitted.