

Plan of Operation

The Hawthorne Hill Farm property will be used as an upscale event space primarily targeting weddings and corporate events.

Most events will take place inside the barn space though our beautifully landscaped outdoor space will be utilized for congregating and cocktail hour during nice weather. There will also be a space for outdoor ceremonies, weather permitting.

Hawthorne Hill Farm is striving to be a year-round venue for the New Berlin community to enjoy. We intend for customers to be able to rent and utilize the property during the following hours of operation:

- 8am-10pm Sunday-Thursday
- 8am-11pm Friday and Saturday

Staff supporting our events for a 150 person wedding shall be as follows:

- 3 Bartenders (1 per 50 people)
- 1 Chef
- 1 Server
- 1 Busser

Vehicles supporting the event shall include one catering van (large cargo van) and at most one vehicle per employee (1 Catering van, 5 personal vehicles) though employees will be encouraged to carpool from location of employment to minimize added vehicles:

- 1 Catering Van (large cargo van)
- 5 Personal Employee Vehicles

Our proposed caterer, Matty's Catering, is located 2.2 miles from our property and would require 2 trips at most for a 150 person event:

- 2 Trips with Catering Van for 150 guest event
- 4.4 Miles per round trip (8.8 Miles total per event)

Renovation Work – Planned start and completion dates based on information currently available to us:

- Construction Start – May 1st 2025
- Construction Completion – August 31st, 2025

Renovation Phasing:

- Phase 1 – Work to be completed by end of August
 - Renovate property per site plans as drawn.
- Phase 2 - Work to be completed by end of Year 3
 - Replace shingled roof with insulated steel roof to keep the charm and character inside the barn with historic laminated rafters manufactured by Manitowoc Ship Yard.

No known hazard mitigation required.