



Subdivision / Land Division / Developer's Agreement Application

Applicant / Agent / Contact

Name _____
 Company _____
 Address _____
 City, State, Zip _____
 Phone _____
 E-Mail _____
 Website _____
 Project Name or New Company Name _____

 Representing _____
 RLS/PE Name _____

Property Information

Property Address _____
 Business Name _____
 Tax Key Number(s) _____
 Current Zoning _____
 Property Owner _____
 Property Owner's Address _____

 Lot Size _____

Brief Description of Proposal

Application Type	Fees	Required Plans/Information ¹
<input type="checkbox"/> Certified Survey Map (4 lots or less) # Lots: _____	\$100/Lot + Developer's Deposit	<input type="checkbox"/> Letter/report describing the project – 7 copies <input type="checkbox"/> CSM – 7 copies <input type="checkbox"/> (Grading Plan may be required) <input type="checkbox"/> (Storm Water Plan may be required) <input type="checkbox"/> (Utility Plan may be required) <input type="checkbox"/> Perc. Test (if applicable) – 1 copy
<input type="checkbox"/> Subdivision (5 or more lots) # Lots: _____	<input type="checkbox"/> Preliminary Plat - \$100/Lot <input type="checkbox"/> Final Plat - \$150/Lot + Developer's Deposit	<input type="checkbox"/> Letter/report describing the request – 7 copies <input type="checkbox"/> Subdivision Plat – 12 copies <input type="checkbox"/> Grading Plan – 7 copies <input type="checkbox"/> Storm Water Plan – 7 copies <input type="checkbox"/> Utility Plan – 7 copies <input type="checkbox"/> Perc. Test (if applicable) – 1 copy <input type="checkbox"/> Impact Statement – 7 copies
<input type="checkbox"/> Conceptual CSM Review # Lots: _____	\$50/Lot + Developer's Deposit	<input type="checkbox"/> Letter/report describing the request – 7 copies <input type="checkbox"/> Concept Plan – 7 copies <input type="checkbox"/> Concept Storm Water Plan – 7 copies
<input type="checkbox"/> Voluntary Sketch Plan # Lots: _____	1/5 of the cost for Preliminary Plat + Developer's Deposit	<input type="checkbox"/> Letter/report describing the request – 7 copies <input type="checkbox"/> Concept Plan – 12 copies <input type="checkbox"/> Concept Storm Water Plan – 7 copies
<input type="checkbox"/> Developer's Agreement	\$250	

Fees:

Total per lot fee from above	\$ _____
Filing Fee	\$ <u>50.00</u>
Total	\$ _____

¹ **Electronic files of entire submittal required.** Failure to submit all required plans will result in rejection of the application.

DEVELOPER'S DEPOSIT IS ALSO REQUIRED FOR ALL APPLICATIONS
(FORM: <http://www.newberlin.org/DocumentCenter/Home/View/245>)

No refunds for denied applications

By the execution of this application, applicant hereby authorizes the City of New Berlin or its agents to enter upon the property during the hours of 7:00 A.M. to 7:00 P.M. daily for the purpose of inspection. Applicant grants this authorization to enter to the City of New Berlin or its agents even if applicant has posted this land against trespassing pursuant to Section 943.13 Wis. Stats.

Signature _____ Date: _____
Only the property owner or property manager may sign, or letter/email of authorization required. The final responsible party is the property owner.

Please do not write below this line

Accepted by: _____ Date: _____

Plan Commission Date: _____

Total Fee: _____

File Number: _____

**Make Checks Payable To:
CITY OF NEW BERLIN**