

# Minutes

## NEW BERLIN UTILITY COMMITTEE

October 2, 2002

Members Present: Aldermen Gallagher and Ament, Bob Dude (Citizen Member) and Ray Grzys (Director of Streets and Utilities)

Others Present: Michael Holzinger (Director of Finance and Administration) Larry Wilms (Division Engineer), Rick Johnson (Operations Manager) and Mark Klawitter (Lead Wastewater Operator)

Excused: Alderman Harenda

Alderman Gallagher called the meeting to order at 4:35 p.m.

ITEM K-02 Approval of minutes for Sep 4th

Motion by Alderman Ament to approve the minutes of the September 4th meeting. Second by Alderman Gallagher, and approved with Bob Dude voting present.

ITEM 39-02 Water/Wastewater/Stormwater 2003 Budgets

Lengthy discussion included details of the revisions all ready made to the proposed budgets, operating and capital. While there is general satisfaction on the part of the committee that the overall budgets have been reduced, they are not ready to accept the budgets as proposed. It is believed there are additional cuts that can be made, and staff was directed to pursue those cuts, include additional justification for specific requests, and return to the committee in November.

ITEM 02-02 Meno Falls Request for Brkfld Capacity

The committee was informed that the negotiating team will be meeting with Menomonee Falls on Friday, October 4 to discuss the possible sale of capacity.

ITEM 20-02 Meter Reading Update

In depth discussion concluded that the committee is not inclined to support the purchase of a Radio Read system. Staff was directed to look into the possibility of hiring part time staff, or an outside agency to read meters, and return to committee in November with additional alternatives and realistic costs.

ITEM 41-02 Stormwater Inclusion – Utility Committee

Alderman Gallagher voiced his opinion that the committee, as it currently stands, has a workload all ready requiring lengthy meetings, and additional, sometimes unrelated subject matter would add undo burden. Mr. Dude presents an opposing view.

Page 2 - UT Comm 10/02/02

Motion by Alderman Gallagher to deny the suggested combination of Water/Sewer and

Stormwater into one committee. Second by Alderman Ament, and passed unanimously.

#### ITEM 42-02 I & I Background Update

Mr. Wilms discussed the history of the issue with the support of a detailed handout given to the committee. Questions included “where are we in the process, where are we going, what have we gotten out of it, is there an end in sight, and was this driven by the MMSD.” Mr. Wilms responded to all of the above, and reviewed some of the alternatives and possible solutions presented by Crispell-Synder in their most recent presentation. He informed the committee that the City will have a better idea where it stands once we have a major storm, and that this will indeed be an ongoing project as we continue to strive to keep the system up to standard of clear water entry. These thoughts were reiterated and expanded upon by Director Grzys.

#### ITEM 43-02 Update Cartegraphe Asset Mgmt Software

##### Phase I & II Manhole Rehab

Questions raised in regard to the “not to exceed” phrase in the proposal. Mr. Wilms explained that the proposal contained a typo, whereon the committee made the decision to hold R.A. Smith to the verbiage presented.

Motion by Mr. Dude to recommend Council approve a Professional Services Agreement with R.A. Smith & Associates Consulting Engineers, to update Utility Asset Management Software with the Phase I & II Manhole Rehabilitation procedures as an extension to Project #K-344 for a cost not to exceed \$7,500, funded by Wastewater Utility Account 831.04. Second by Alderman Ament, and passed unanimously.

#### ITEM 44-02 Contract Award – Construction Phase III Manhole Rehab

Discussion revolved around the contingencies included in the contract. Mr. Wilms responded that we do not know what additional defects and problems may turn up in the process of the contracted work. The committee directs staff to address future bids in a more cost conscious fashion to include not to exceed verbiage, and to reduce contingencies, which will in turn encourage more competitive bidding.

Motion by Mr. Dude to recommend Council award construction contract to the lowest responsive, responsible bidders, for Contract “A” to M.J. Construction Inc., in the amount of \$877,700 and Contract “B” to Kim Construction Inc. in the amount of \$48,000 for Project

# K-348, and waive any irregularities, for a total project cost, plus contingencies, in the amount of \$1,174,200 to be funded by Wastewater Utility Account 831.04. Second by Alderman Gallagher, and passed with Alderman Ament opposed.

Page 3 – UT Comm 10/02/02

#### ITEM 45-02 Reallocation of Westridge Phase III TIF Funds

Motion by Mr. Dude to recommend Council authorize the reallocation of a portion of residual TIF funding from accounts 4-255-320, 4-255-350 and 4-255-351 for a total requested transfer of \$89,000 to Water account 4-255-353 for the planning and design of approximately 2,650 feet of 16" diameter watermain from Heatherly Drive to the Northwest corner of Moorland Commons

on Moorland Road. Second by Alderman Ament. The motion passed with Alderman Ament

opposed.

ITEM 46-02 Contract Award – Sewer Cleaning CCTV

Limited discussion included questions on whether or not it would be beneficial for the City to contract out rather than hiring additional staff to clean the sewer mains. Staff was directed to look at the cost benefits, and return to committee.

Motion by Alderman Ament to recommend Council approve the award of Year 2002 Sewer Cleaning and CCTV Inspection contract to the lowest responsive, responsible bidder, Visu-Sewer Clean & Seal, Inc. Pewaukee, WI for \$245,531.48 on Unit Price Basis for Project

# K-358, and waive any irregularities, for a total project cost of \$257,800 funded by Utility Account 831.04. Second by Mr. Dude, and passed unanimously.

Motion to move into closed session by Alderman Ament. Second by Mr. Dude and passed unanimously.

**CLOSED SESSION**

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(e) of the Wisconsin State Statutes.

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business whenever competitive or bargaining reasons require a Closed Session

-Possible Purchase of Land –

**OPEN SESSION**

Motion to return to open session by Alderman Ament. Second by Mr. Dude and passed unanimously.

ITEM 47-02 Easement – Jacobs Ridge

Motion by Mr. Dude to recommend Council approve property owner's Offer to Sell Temporary and Permanent Easement rights-of-way for \$8,250 and execution of necessary documents to acquire said easements for construction of the Jacobs Ridge Lift Station on Parcels with Tax Key #'s 1186-991 and 1186-994 as part of Sewer and Water Project costs for the 179th & Lincoln

Page 4 – UT Comm 10/02/02

Business Park and funded by Sewer Account 310 and Water Account 310. Second by Alderman Ament, and passed unanimously.

Motion to adjourn by Alderman Ament at 8:10 p.m. Second by Mr. Dude, and passed unanimously.