

NEW BERLIN PARKS, RECREATION & FORESTRY COMMISSION MEETING

Monday, June 14, 2010

Please note: Minutes are unofficial until approved by the Parks, Recreation and Forestry Commission at their next regularly scheduled meeting.

CALL TO ORDER; ROLL CALL; DECLARATION OF QUORUM:

The regular meeting of the Parks, Recreation and Forestry Commission was called to order by Vice-Chairman Rick Kocchi at 6:35 p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Commissioners; Chuck Bedwell, Rick Kocchi, Vern Radtke, Bob Rafel, Darrell Standish, Allison Thompson, and Geno Wichowski.

Also Present: Dave Burch of Bonestroo & Associates; Gloria Van Aacken and Carolyn Woodcock of the Junior Woman's Club; Aldermen Dave Ament, John Hopkins & Ted Wysocki; Parks & Forestry Supervisor Andy Reshel; Program Specialist Tanya Tridle; Director of Parks, Recreation and Forestry Mark Schroeder and Administrative Coordinator Cheryl Bowers.

Excused: Commissioners; Bill Christel and Council Representative Bill Moore.

Vice-Chairman Kocchi announced that Chairman Bill Christel was excused from tonight's meeting due to a death in the family. Our thoughts are with him and his family.

PUBLIC NOTICE:

This meeting was noticed on June 10, 2010 in accordance with Open Meetings law.

Motion by Commissioner Wichowski, seconded by Commissioner Standish to advance the agenda to the review and recommendation on the Malone Park Splashpad Project, under the Director's Report, to accommodate the visitors present. Motion carried unanimously.

DIRECTOR'S REPORT:

Malone Park Splashpad Project – Review & Recommendation - Staff was contacted in early 2009 by the New Berlin Junior Women's Club (NBJWC) to express interest in making a donation toward a signature project for the parks system. Following meetings with city staff, the NBJWC selected a community splash pad (water playground). This item was reviewed by the Parks, Recreation & Forestry Commission, and forwarded to the Park Facilities Committee for review and recommendation.

The Parks & Facilities Committee met in March and April of 2009 with the New Berlin Junior Woman's Club and city staff. Representatives from the NBJWC met with the Mayor in early summer to discuss the status of Milwaukee water negotiations, and the impacts to the Splashpad project. From these early meetings in 2009, it was felt that the best location for this future facility would be Malone Park.

The Parks, Recreation & Forestry Commission included a Splashpad in the recently adopted Park & Open Space Plan as a Short Term Action (1-5 years), with the recommendation to research, plan for, and explore a public/private partnership to help make this project a reality. Monies were also identified in the City Capital Improvements Plan (2010-2014) for the Year 2012 for future review and consideration.

Discussion on this project resumed in early 2010. Staff and members of the NBJWC met with Dave Burch of Bonestroo & Associates to further evaluate this project including touring the proposed site. Bonestroo has experience with planning and constructing these facilities in the State, and is currently the consultant on the Reger Park Project in West Bend. Staff and the NBJWC worked with Dave to continue researching the feasibility of constructing this facility at Malone Park. At the June 8th, Parks & Facilities Committee Meeting, a Motion was made by Commissioner Radtke, seconded by Commissioner Bedwell to recommend to the Parks, Recreation & Forestry Commission to proceed with the planning process for the future development of a Splashpad facility at Malone Park, and to partner with the New Berlin Junior Woman's Club and the community to fundraise for the design and construction of this facility. Motion carried unanimously.

The Common Council was invited to attend the June 14th Parks, Recreation & Forestry Commission Meeting for a presentation on the future development of this facility. The purpose of the meeting is educational and to share information on Splashpads, as well as discussing the feasibility of providing this type of recreational facility for the community. Members of the New Berlin Junior Woman's Club is interested in having future involvement in this project, and hopefully receive the support of the City to spearhead a fundraising campaign to make this project a reality.

Dave Burch of Bonestroo & Associates made a presentation on the Splashpad before the Parks, Recreation and Forestry Commission. The project vision is to provide an amenity to Malone Park that will add to the play value of the park and offer benefits to the community. The goals and objectives are to educate the community on the facility that may generate interest and financial support through fundraising. There are two types of Splashpad systems: Flow through System (less than 50,000 gallons of water per day) and the Re-circulatory System (water reuse with filtration, treatment and recirculation of water). The Splashpad will be integrated into Malone Park and would be an alternative to a full blown aquatics facility. The maintenance and operation requirements would include testing and startup, cleaning, cycling of play features, and site presence (safety). The development cost would be approximately \$125 - \$200 per square foot for the Splashpad, depending on the site condition, size, system type, design, number of play features, water supply, access and project schedule. The annual operational and maintenance costs would be approximately \$5 - \$9 per square foot or \$200 - \$350 per day over a 90 day operational season.

Funding for the project may be obtained through a WDNR passive use grant submittal. Partnerships may be created with the City Water and Storm Water Utilities, Foundations, Families/Individuals and service clubs such as the Junior Woman's Club. The preliminary project is dependent on several factors including community schedule with fundraising, budgeting and Council approvals.

Motion by Commissioner Standish, seconded by Commissioner Wicichowski to proceed with the planning process for the future development of a Splashpad facility at Malone Park and to partner with the New Berlin Junior Woman's Club and the community to fundraise for the design and construction of this facility. Motion carried unanimously.

Gloria Van Aacken and Carolyn Woodcock of the New Berlin Junior Woman's Club stated they were excited about proceeding with the project and fundraising.

MINUTES:

Motion by Commissioner Rafel, seconded by Commissioner Wicichowski to approve the minutes of the regular Parks, Recreation and Forestry Commission Meeting of May 10, 2010. Motion carried with Commissioners Kocchi and Standish voting present.

CORRESPONDENCE: None

BILLS AND FINANCIAL REPORTS:

The Commission reviewed the May 2010 Expenditure Detail in the amount of \$40,864.43. They also reviewed the copies of the May Revenues and Expenditures. Mr. Schroeder reported that the revenues for the Recreation Division surpassed projections by \$10,000 and the Parks Division surpassed projections by \$2,000. After a brief discussion, motion by Commissioner Radtke, seconded by Commissioner Thompson to approve these financial documents. Motion carried unanimously.

COMMITTEE REPORTS:

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – Met on June 8th to discuss the Splashpad Project. Discussed earlier under the Director's Report.

Planning Committee – Met on May 25th for review and general discussion on the 5 Year Park & Open Space Action Plan (2010-2014).

Golf Course Committee – No Report

CHAIRMAN/PLAN COMMISSION REPORT: No Report

UPDATES AND CONCERNS:

Update on Park & Open Space Plan - The plan is currently being reviewed by WDNR staff for compliance with department guidelines. Commissioners received a CD copy of the adopted plan.

Update on WDNR Stewardship Fund Grant Applications for Quarry Park Phase 1 Development & Calhoun Park Bridge & Trail Project -In April, the Common Council approved resolutions supporting the grant applications, and the commitment of local matching funds to complete these projects. The grant application materials were submitted to the WDNR by the May 3rd deadline.

Mr. Schroeder reported that the ranking of projects will be very competitive this year as a total of 38 applications requesting more than \$7 million in matching outdoor recreation grant assistance were submitted for SE Wisconsin. The WDNR regional ranking of projects will begin in June, and will include required site inspections. Final project rankings should be completed in July.

Update on Calhoun Park & Valley View Park Playground Improvement Projects - At the May Parks, Recreation & Forestry Commission meeting, motions were made to award contracts to selected playground companies per the recommendations of the Parks & Facilities Committee. At the May 25th meeting, the Common Council awarded contracts to Gerber Leisure Products and Miller & Associates for playground equipment projects at Calhoun Park North and Valley View Park East respectively. The equipment will be ordered the week of June 14th, with delivery scheduled in mid to late July. Installation will be scheduled for August/September.

Update on New Berlin Hills Water Supply & Irrigation System Improvements - At the April meeting, the Parks, Recreation & Forestry Commission approved the Golf Course Committee's recommendation to contract with TJ Emmerich Associates, Inc., to provide irrigation consulting services to complete a Master Irrigation Plan & GPS Mapping of the New Berlin Hills Golf Course.

The GPS data collection and base map of the golf course have been completed. With this base map, the consultant can now begin to plan the future irrigation system. A meeting was held with golf course staff on June 8th to complete the GPS data collection of the existing irrigation components. With this data, record drawings can be completed for the existing irrigation system.

Update on Quarry Park Lease Agreement Extension with Johnson Sand & Gravel, Inc. - At the May Parks, Recreation and Forestry Commission meeting, a recommendation was made to forward the Addendum to the Lease Agreement to the Common Council for approval. On May 25th, the Council approved the lease extension agreement with Johnson Sand & Gravel for 2011.

DIRECTOR'S REPORT:

Malone Park Tennis & Basketball Court Reconstruction Project PRF-01-10 – Review & Recommendation on Contract Award - Monies were approved in the 2010 CIP Budget (\$250,000) for reconstruction of the tennis and basketball courts at Malone Park. Project design plans and construction documents were ready for bidders on May 24th, a Pre-Bid Meeting was held on June 1st, with Bid Opening Bid on June 8th. A total of three companies submitted bids for this project which includes demolition, grading, fence installation, construction of stone base and asphalt pavement for four (4) tennis & two (2) basketball courts, connecting pathways, site restoration and landscaping.

The bid results were as follows:

- Payne & Dolan, Inc. \$234,495
- Black Diamond \$235,955
- Munson, Inc. \$241,719

Motion by Commissioner Rafel, seconded by Commissioner Wicichowski to recommend to the Common Council to award the contract to Payne & Dolan, Inc. in the amount of \$234,495, for materials and labor for the Malone Park Tennis and Basketball Court Reconstruction Project #PRF-01-10. Motion carried unanimously. Monies to come from CIP Account #04059100-61107.

NEXT MEETING:

The next Parks, Recreation and Forestry Commission meeting date is scheduled for July 12, 2010. The Plan Commission meeting is also scheduled for July 12 due to the holiday. The July Parks, Recreation and Forestry Commission Meeting may not be necessary due a lack of items for the agenda. The Commission will be notified regarding the July meeting schedule.

ADJOURNMENT:

Motion by Commissioner Thompson, seconded by Commissioner Wicichowski to adjourn at 7:40 p.m. Motion carried unanimously.

Respectfully submitted by Cheryl Bowers for
Allison R. Thompson, Secretary
Parks, Recreation and Forestry Commission

ART/cb