

NEW BERLIN PARKS, RECREATION & FORESTRY COMMISSION MEETING

Monday, October 5, 2009

Please note: Minutes are unofficial until approved by the Parks, Recreation and Forestry Commission at their next regularly scheduled meeting.

CALL TO ORDER; ROLL CALL; DECLARATION OF QUORUM:

The regular meeting of the Parks, Recreation and Forestry Commission was called to order by Chairman Bill Christel at 5:00 p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Commissioners; Bill Christel, Vern Radtke, Darrell Standish, Allison Thompson, Geno Wichowski, and Council Representative Bill Moore.

Also Present: Director of Parks, Recreation and Forestry Mark Schroeder

Excused: Chuck Bedwell, Michelle Della, and Rick Kocchi

PUBLIC NOTICE:

This meeting was noticed on October 1, 2009 in accordance with Open Meetings law.

CORRESPONDENCE:

Communication from Commissioner Michelle Della regarding resignation – Commissioner Della submitted her resignation from the Commission due to a job relocation in Colorado. The Commissioners expressed thanks and good luck to Michelle in her new position.

COMMITTEE REPORTS:

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – No Report

Planning Committee – No Report

Golf Course Committee – No Report

CHAIRMAN/PLAN COMMISSION REPORT: No Report

UPDATES AND CONCERNS:

2010 Parks, Recreation & Forestry Department Operating & CIP Budgets – Director Schroeder distributed a report analyzing the costs of outsourcing parks maintenance services, specifically parks and building grounds mowing, and trimming. The City Council had requested City departments to take a look at potential cost savings through privatization. Staff report showed continuing work in house to be more cost effective than contracting out. Also, staff indicated service to City departments, community groups and organizations, and the general public would be reduced by privatizing parks and forestry maintenance operations. Discussion followed. Commissioner Moore expressed great concern over the negative impact with parks privatization, and potential reduction in department staffing levels. He recommended Commissioners contact their aldermanic representatives to support continued provision of all current and essential parks, recreation and forestry staffing levels, programs and services.

DIRECTOR'S REPORT:

Malone Park Parking Lot Reconstruction Project – Review & Recommendation on Project Bids - Monies were included in the 2009 CIP Budget for resurfacing the west parking lot. The lot was installed in 1985. Heavy traffic and use have created considerable cracking and pot holes. The parking lot was not designed as a roadway, even though it functions as one. Therefore, the project was bid using GlasGrid, a reinforcing fiberglass material which provides additional support to resist the migration of reflective cracking. The City has been using this material for roadway paving projects since 2004 with positive results.

On August 11th, the Common Council approved the Parks, Recreation and Forestry Commission recommendation to contract with Road Fabrics for GlasGrid installation, and with Payne & Dolan for re-paving the parking lot and entrance drives. Since that time, the City Attorney has determined that the paving portion of the project needed to be re-bid per public bidding laws. The process staff had used was an invitational bidding process.

Contract documents were prepared, and the project re-bid. A total of three bids were received for parking lot and entrance drive paving. The low bidder was Suburban Asphalt, Inc. at a cost of \$162,390. When combining the contract with Road Fabrics, Inc. in the amount of \$73,065 (Glasgrid materials & installation), the total cost of the project is \$235,455.

Motion was made by Commissioner Wichihowski, seconded by Commissioner Thompson, to recommend to the Common Council to award the contract for the Malone Park Parking Lot & Driveway Reconstruction Project for \$162,390 to Suburban Asphalt, Inc. Motion carried unanimously. Monies to come from CIP Account 04059100 61112 C2009 (\$65,603), Hickory Grove Cell Tower Account (\$78,427), and 2009 Roadway Rehabilitation Funds (\$18,360).

NEXT MEETING:

The next meeting date will be determined based on timeline/progress with the Park and Open Space Plan Update and the 2010 Budget.

ADJOURNMENT:

Motion by Commissioner Radtke, seconded by Commissioner Wicihowski to adjourn at 5:45 p.m. Motion carried unanimously.

Respectfully submitted by Mark Schroeder for
Allison R. Thompson, Secretary
Parks, Recreation and Forestry Commission

ART/cb