

CITY OF NEW BERLIN
PROCEEDINGS OF THE PARKS, RECREATION AND FORESTRY COMMISSION
Monday, April 11, 2011

CALL MEETING TO ORDER:

Meeting was called to order at 5:50 PM by Chairman Christel.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE:

Members Present: Alderman Moore, Commissioners Geno Wicichowski, Darrell Standish, Vernon Radtke, Chuck Bedwell, and Allison Thompson. Commissioner Rafel was absent.

Also Present: Director of Parks and Recreation; Mark Schroeder, Recreation Supervisor; Jon Stolz and Parks and Recreation Program Specialist; Tanya Tridle.

APPROVAL OF MINUTES: MARCH 28, 2011

Motion by Commissioner Standish to approve the March minutes as presented. Seconded by Commissioner Radtke.

Motion Passed

CORRESPONDENCE:

None

BILLS AND FINANCIAL REPORTS:

Motion by Commissioner Standish to accept the March 2011 Financial Reports as presented. Seconded by Commissioner Thompson.

Motion Passed

- March 2011

COMMITTEE REPORTS:

- Council Representative (Ald. Moore)

Alderman Moore conveyed to the other Commissioners on the board that he has enjoyed working with each of them on the Parks, Recreation and Forestry Commission.

- Recreation Program Committee (No meeting)

No Report

- Parks and Facilities Committee (No meeting)

No Report

- Planning Committee (April 8th meeting)

No Report

- Golf Course Committee (No meeting)

No Report

CHAIRMAN'S REPORT:

Chairman Christel expressed his personal appreciation to Alderman Moore for his years of service and contribution to the Parks, Recreation and Forestry Commission.

UPDATES AND CONCERNS:

- [Update on Calhoun Park Bridge & Trail Project](#)

The revised floodplain analysis submitted by Bonestroo met the requirements of the state code and was approved by the WDNR on April 5th. The permit application was sent to the WDNR on April 1st. Final Plans and Specifications and WDNR permitting are planned for completion in April, with the project sent to bid in May. Bid review/recommendation and contract award is anticipated in June, with project construction slated for late summer / early fall.

- Update on New Berlin Hills Lease Assignment to HG Golf Properties, LLC

At the March 8th Meeting, the Common Council approved the Lease Assignment to HG Golf. The business terms were finalized by Crown Golf and HG Golf Properties with the Lease Assignment document signed by both parties on March 31st. On April 1st, Tom Rodems notified city staff and legal counsel of the fact that Tom, Matt McIntee and two other partners have been delayed in getting all legal documents signed for the purchase of HG Golf from the existing partners. The plan was to close on March 30th. Unfortunately the closing did not take place, but not for material differences between the two parties. In order to complete the purchase of the company, Tom and partners had to form a new company, Green Golf Management, LLC. The key principals have not changed, only the name. Due to this technicality, City Attorney; Mark Blum has requested documentation to verify and reassure the Common Council that Green Golf Management will have the same professional management team and financial backing to fully support golf operations at New Berlin Hills. This item has been placed on the April 12th Council meeting agenda for review and approval. In the meantime, HG Golf / Green Golf Management has been busy with the transition of all operations and management functions with the course opening for business on April 4th.

- [Update on Muskego Lakes Land Conservancy Land Acquisition Project](#)

At the December meeting, the Common Council approved spending \$30,000 of public site and open space funds for acquisition of a permanent easement for a future recreational trail on the lands adjacent to Calhoun Park.

- [Update on New Berlin Hills Golf Course Irrigation System Water Source Improvements Project](#)

At the March 28th, Parks, Recreation and Forestry Commission meeting, a recommendation was made to the Common Council to award the contract to the lowest, qualified, responsible bidder, Midwest Irrigation, LLC, in an amount not to exceed \$240,000. Monies for the project to come from the Golf Course Reserve Fund. The RAS will go before the Common Council at their April 12th, 2011 meeting. Project construction will commence following the 2011 golf season, with the Final Project Completion slated for May 1st, 2012.

MOTION TO ADVANCE AGENDA:

No Items Advanced.

DIRECTOR'S REPORT:

- [2011 Summer Recreation Program Fee Schedule - Review and Recommendation](#)

Motion by Commissioner Radtke to Approve the 2011 Summer Recreation Program Fee Schedule as presented. Seconded by Commissioner Wicichowski.

Motion Passed

- [Recreation Program User Fees & Charge Guidelines - Review & Recommendation](#)

Motion by Commissioner Wicichowski to approve the Recreation Program User Fees and Charge Guidelines as presented by staff at the April 11th meeting. Seconded by Commissioner Thompson.

Motion Passed

NEXT MEETING DATE: MAY 9TH, 2011

May 9th, 2011 at 5:45 PM

ADJOURN:

Motion by Alderman Moore to Adjourn at 6:59 PM. Seconded by Commissioner Wicichowski.

Motion Passed

Respectfully Submitted:

D.Cox
Community Relations / Clerk's Office